

## **Virginia Recycling Association Board Meeting**

*March 3, 2004  
CVWMA, Richmond*

### **Board Members Present:**

Georgiana Ball, Virginia Department of General Services (DGS)  
Kelley Bartell, Central Virginia Waste Management Authority (CVWMA)  
Dori Brown, City of Newport News  
Michael Clem, Arlington County  
Alan Coomber, Tidewater Fibre Corp. (TFC)  
Bruce Edmonds, Rivanna Solid Waste Authority  
Steve Heinitz, Virginia Commonwealth University (VCU) Recycling  
John Schlegel, AERC Recycling Solutions

### **Additional Members Present**

Kevin Callen, WasteBid.com  
John Snarr, Metropolitan Washington COG

### **Meeting Minutes from December 4, 2003**

Motion to approve, with changes, made by Dori and seconded by Bruce. Motion passed.

### **Treasurer Report**

Michael distributed the VRA budget update as of March 2004. The VRA has \$21,584.66 cash on hand. He recommended that we create an oversight committee to periodically audit the Treasurer. The Board also decided to establish our accounting practices on a fiscal year basis (July 1 – June 30).

### **Board Member Replacements**

A motion, made by Kelley and seconded by Dori, passed appointing Allan Coomber, John Schlegel and Steve Heinitz to fill the current vacancies on the VRA Board. These position will be up for election at the annual meeting (planned to coincide with the VRA Annual conference in the Fall 2004). As VRA Board officer positions are due to expire, a motion was made by Dori and seconded by Bruce, nominating Kelley for President, Bruce for Vice President, and Michael for Treasurer. Georgiana motioned and Bruce seconded nominating Dori for Secretary. Via a separate email vote, all nominations were accepted and approved. The new slate of officers begins on June 1.

### **Membership Statistics**

Mayi Rivera, Administrative Assistant, emailed to Georgiana a written update for the Board. The VRA now has an (800) number: 888-867-1923. She also stated that all VRA members have been invoiced.

### **Bylaws**

Bruce distributed and the Board reviewed his suggested bylaw changes. Bruce will chair the bylaws committee. The Board will review the bylaws and the suggested changes at the next meeting. A motion made by Michael passed stating that the Chairperson reference in the current bylaws remain in the bylaws and that should the Board decided to fill this position it would be by majority Board approval.

### **VRA Regional Workshops**

Georgiana distributed a summary sheet of the evaluation forms from the VRA Regional Workshops.

### **Legislative Update**

Georgiana distributed a Legislative Update prepared by Joyce Engineering (dated February 23, 2004).

### **VRA Newsletter**

The Winter edition was distributed on 1-28-04 at a cost of \$75 per edition from the Times Dispatch. With Kelley accepting the position of President, she will be stepping down from the chair of the newsletter committee. Allan volunteered to take over this task. The next electronic newsletter installment is scheduled for April. The membership will be solicited for possible news worthy items to include.

### **America Recycles Day Update**

A motion, made by Bruce, passed approving Kelley as the State ARD Coordinator. She distributed a list of ARD promotion ideas. Anyone interested in participating on the ARD committee should contact Kelley.

### **Funding VRA Board Member Expenses for Conferences**

A motion, made by Michael, passed created a three person committee to evaluate all travel related spending requests. The committee will consist of Michael, Dori and Georgiana.

### **Lobbying**

Georgiana distributed a summary sheet explaining what she had obtained from legal counsel pertaining to 501c3 organizations lobbying.

### **VRA Website**

John Snarr discussed the current layout of the VRA website and solicited suggestions for improvements. Michael will look into the "PayPal" software which allows people to pay for services online. The VRA could use such a program for membership applications and renewal fees. Additionally, Mayi will provide John with a list of current VRA private sector members for a special links section.

### **2004 VRA Annual Conference**

The Annual Conference committee planning meeting will be on April 15 in Richmond. For more information about this meeting, contact Georgiana.

### **Board Recognition**

Georgiana presented Steve Coe and Kelley Bartell with a President's Award.

### **WasteBid.Com Presentation**

Kevin Callen from WasteBid.com gave a powerpoint presentation on a computer software program they have created in which specific cost savings for business recycling efforts can be identified for the community using the program. Anyone interested in learning more about this program should contact Kevin at [kcallen@wastebid.com](mailto:kcallen@wastebid.com) or 866-WASTEBID

### **Other**

Dori distributed a letter to the editor drafted by the VRA, from January 2004, in response to negative comments made about the act of recycling. The VRA letter responded by listing the many positive attributes of recycling.

**Next Meeting Date**

Wednesday, June 9, 2004. 10 a.m. – 2 p.m. at the CVWMA, Richmond.

**VRA Board Members:**

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Michael Clem, 703-228-6596, [wcllem@co.arlington.va.us](mailto:wcllem@co.arlington.va.us)

Alan Coomber, 757-247-5766, [acoomber@tfcrecycling.com](mailto:acoomber@tfcrecycling.com)

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John Schlegel, 866-763-7287, [jschlegel@aercycling.com](mailto:jschlegel@aercycling.com)

**Ex-officio Member:**

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**Administrative Assistant:**

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